



Environment & Energy Board - Terms of Reference	
Purpose	<p>To provide advice and support to WMCA activity, helping engage with wider stakeholder networks and activity, identify and scale-up existing good practice within the WMCA area, and to identify and secure resources to deliver new opportunities. This activity should help towards the WMCA becoming 'best in class' in terms of the delivery of clean, inclusive and resilient growth.</p> <p>Success will be measured by annual improvements in the independent sustainability benchmark of combined authorities and progress on the Strategic Economic Plan's goals on carbon, renewable energy, fuel poverty, air quality, waste, the natural environment and the growth of the green business sector.</p>
Accountable to	WMCA Board
Membership	<p>Voting Members</p> <ul style="list-style-type: none">• Portfolio Lead for Environment, Energy & HS2 (x1)• Representatives of each constituent authority (x7) <p>Non-Voting Members</p> <ul style="list-style-type: none">• Representative of Energy Capital (x1)• Representative of the Environment Agency (x1)
Chair	Portfolio Lead for Environment, Energy & HS2
Voting	Each voting member of the board has one vote. In instances of a tied vote, the Chair will exercise a second, casting, vote.
Quorum	No business shall be transacted unless the Portfolio Lead for Environment, Energy & HS2 <i>and</i> at least three other voting members (appointed from constituent authorities) are present at the meeting.

Frequency	The board shall meet a minimum of four times a year, or more frequently as required.
Servicing	The board will be serviced by the WMCA's Governance & Scrutiny team.
Functions	<p>To develop and report progress on an annual delivery plan. Plan workstreams will include:</p> <ul style="list-style-type: none"> • Strategy, monitoring, benchmarking and reporting; • Internal estates, operations, communications and environmental management; • Green energy and carbon emissions; • Green business and finance; • Green buildings and retrofit; • Natural environment; • Air quality and low carbon vehicle opportunities; • Commercial waste. <p>The workstreams will be progressed by:</p> <ul style="list-style-type: none"> • Providing advice and support to WMCA activity; • Helping engage with wider stakeholder networks and activity; • Identifying and scaling up existing good practice within the WMCA area; • Identifying and securing resources to deliver new opportunities; • Providing a constructive challenge function by feeding into annual independent progress reports to the WMCA by Sustainability West Midlands.
Review	Annually in June.